

Assembler 1

Reports to: Plant and Facilities Manager

Supervises: n/a

Overtime Pay Status: Non - Exempt

Primary Duty:

Assemble motion control components.

Essential

Job Functions:

- Assembling motion control components to produce complete products such as gear heads, linear heads, stepping motors units, etc.
- You will keep and verify records on quality process and perform quality control checks.
- Maintain accurate and detailed records to keep in compliance with company policies and procedures;
- Maintain a safe work environment by obeying all safety rules and by reporting all accidents, as well as unsafe conditions and acts to Management.

Collateral Duties

- Perform other tasks and special projects as needed.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands-to-finger, handle, or feel, reach with hands and arms, sit, talk, and hear. The employee is frequently required to stand and walk. The employee is occasionally required to balance and stoop, kneel, crouch. The employee must regularly lift and/or move up to 5 pounds and occasionally lift and/or move up to 35 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential job function assigned satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Requirements:

- High School diploma or equivalent;
- 1 or more years of previous warehouse experience preferred;
- Good computer skills;
- Good communication skills